



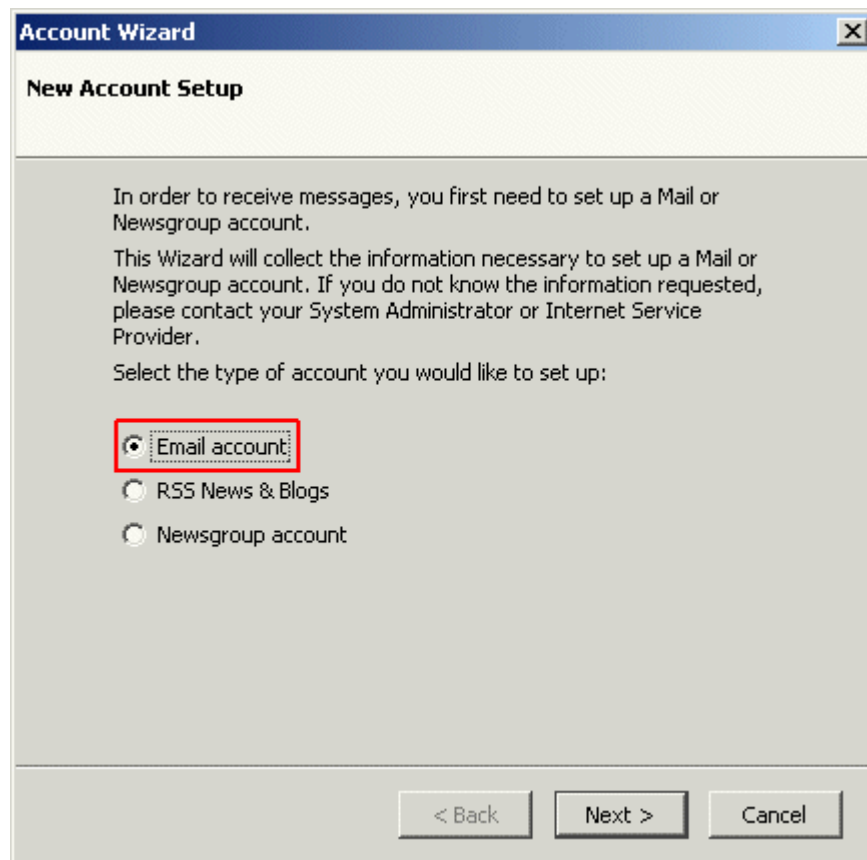
## How do I setup Thunderbird to send and receive E-Mail?

### *Setting Up Mail Accounts to send and receive your 1&1 e-mail.*

Before you set up a mail account in Netscape you must first have your POP3 mailbox details provided to you by your Account the following;

- your user name (This will normally be your e-mail address)
- your e-mail address ([yourname@yourdomain.com](#))
- the incoming mail server name ([pop.1and1.co.uk](#))
- the outgoing mail server name ([auth.smtp.1and1.co.uk](#))
- the incoming server type (POP)

**Step 1** If this is the first time you have accessed the Thunderbird then it will automatically start the Account Wizard. As you are adding an e-mail account then you need to add the e-mail account and then click on Next.



**Step 2** Now you will need to enter Your Name, this is the name that will shown up on any e-mails that you send, also the e-mail address that you are sending from.

The screenshot shows the 'Account Wizard' window with the 'Identity' tab selected. The window title is 'Account Wizard' and it has a close button (X) in the top right corner. The main heading is 'Identity'. Below the heading, there is a paragraph of text: 'Each account has an identity, which is the information that identifies you to others when they receive your messages.' This is followed by another paragraph: 'Enter the name you would like to appear in the "From" field of your outgoing messages (for example, "John Smith").' There are two input fields: 'Your Name:' with the text 'Paul Temple' and 'Email Address:' with the text 'paul.temple@1and1faq.co.uk'. At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'. The 'Next >' button is highlighted with a red box.

**Step 3** Your next need is to select the type of Mail server, we recommend that you use IMAP, however you can use POP if you wish.

The screenshot shows the 'Account Wizard' window with the 'Server Information' tab selected. The window title is 'Account Wizard' and it has a close button (X) in the top right corner. The main heading is 'Server Information'. Below the heading, there is a paragraph of text: 'Select the type of incoming server you are using.' There are two radio buttons: 'POP' and 'IMAP'. The 'IMAP' radio button is selected and highlighted with a red box. This is followed by another paragraph: 'Enter the name of your incoming server (for example, "mail.example.net").' There are two input fields: 'Incoming Server:' with the text 'imap.1and1.co.uk' and 'Outgoing Server:' with the text 'auth.smtp.1and1.co.uk'. At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'. The 'Next >' button is highlighted with a red box.

Server	Server Address
Incoming Server	imap.1and1.co.uk
Outgoing Server	auth.smtp.1and1.co.uk
Incoming Server	pop.1and1.co.uk

**Step 4** Next you will need to add the Incoming User Name. This is the same as your e-mail address.

**Account Wizard**

**User Names**

Enter the incoming user name given to you by your email provider (for example, "jsmith").

Incoming User Name: paul.temple@1and1faq.co.uk

Enter the outgoing user name given to you by your email provider (this is typically the same as your incoming user name).

Outgoing User Name: paul.temple@1and1faq.co.uk

< Back   Next >   Cancel

The Outgoing User Name is the same as the incoming User Name.

- Step 5** You will now need to enter an Account name, this is just used for reference and to help identify the e-mail account if you have more than one.

**Account Wizard**

**Account Name**

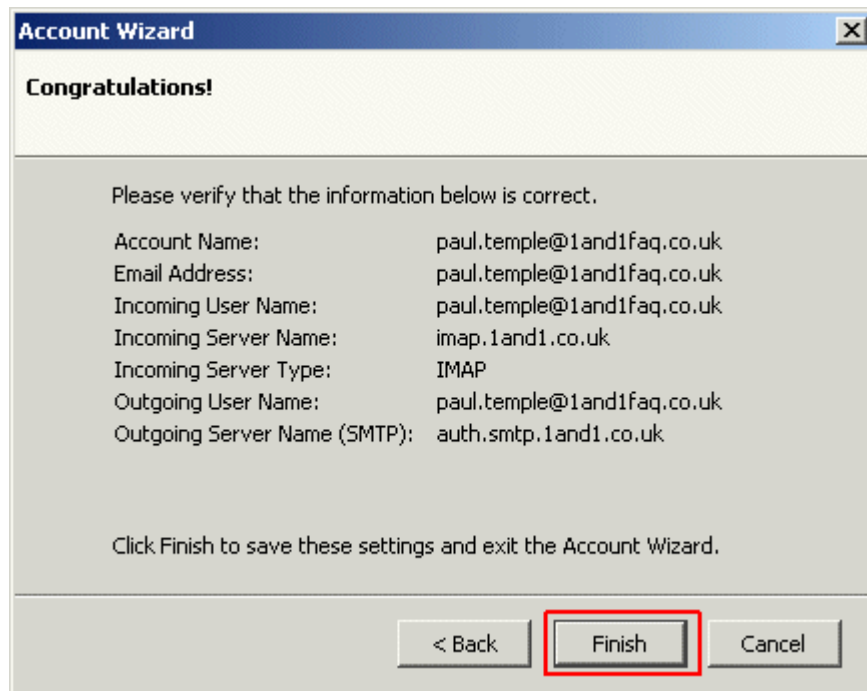
Enter the name by which you would like to refer to this account (for example, "Work Account", "Home Account" or "News Account").

Account Name: paul.temple@1and1faq.co.uk

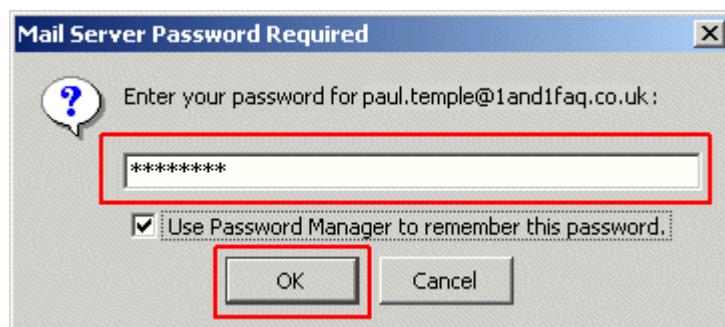
< Back   Next >   Cancel

- Step 6** Once you have entered this, click on Next.

Finally you will be shown a summary of all the settings that you have entered, if they are correct then click on the Finish button.

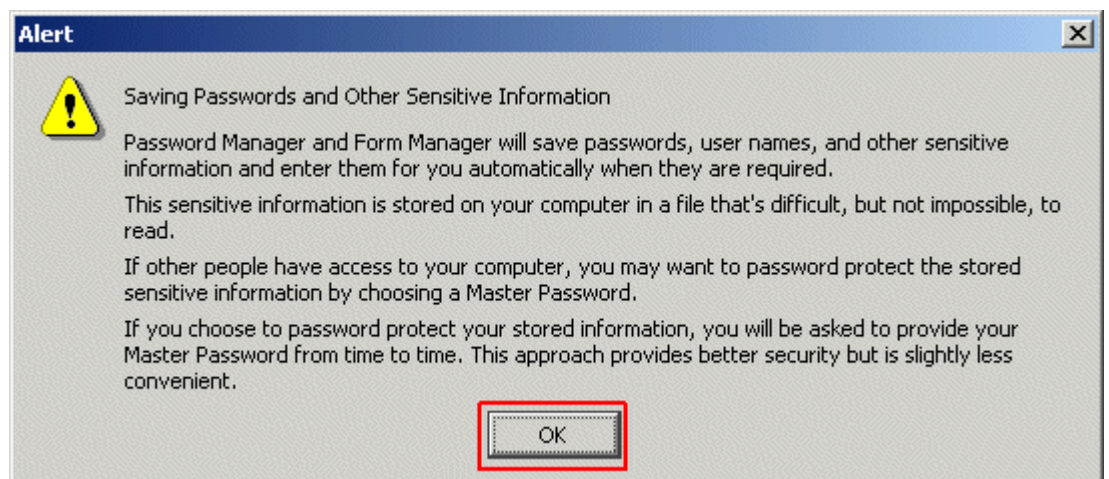


**Step 7** Mozilla will not try to download your e-mails, however you will need to enter a password, this is the one that you set when you created the e-mail account in the 1&1 Control Panel.



It is recommended that you save the Password only if you are the only user on that computer.

**Step 8** Click on OK



**Step 9** Now Thunderbird is configured to send and receive e-mail

